

**REQUEST FOR PROPOSAL (RFP)**  
**RFP No. 326**

**Date: December 16, 2019**

<p><b>Subject:</b> Request for Proposals for the procurement of furniture, outdoor and sport equipment for Novooleksandrivska CC (Dnipropetrovska oblast) in the framework of USAID funded DOBRE Program.</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

From	Whom
<p><b>Global Communities, implementing agency of DOBRE Decentralization Offering Better Results and Efficiency Program financed by the United States Agency for International Development (USAID) (referred to as “BUYER” hereinafter)</b></p>	<p><b>Potential suppliers (referred to as “BIDDER” hereinafter)</b></p>

Proposals Submission Time and Date:	The Proposal must be submitted for the attention of:
<p><b>By 12:00 Kyiv time on December 20, 2019, at the latest</b></p>	<p>Global Communities</p> <p>International Technical Assistance Program “Decentralization Offering Better Results and Efficiency” USAID DOBRE</p> <p>Address: 5b, Dilova str., Office 510, 5th Floor, Kyiv, Ukraine</p> <p>Email: <a href="mailto:dobreprocurement@globalcommunities.org">dobreprocurement@globalcommunities.org</a></p>

## I. TERMS OF REFERENCE

A. Global Communities invites you to submit proposals for furniture, outdoor and sport equipment for Novooleksandrivska CC (Dnipropetrovska oblast) in the framework of USAID funded DOBRE as per the Specifications attached as Annexes B.1, B.2, B.3 (by separate lots). The bidders can submit their offers on all the lots, as well as on each lot separately.

## II. INSTRUCTIONS FOR POTENTIAL SUPPLIER

### A. Form of Proposal

The proposal as well as all correspondence and documents exchanged between the Bidder and the Buyer under this RFP 326 shall be in English or Ukrainian.

The proposal must specify the following details and confirmations:

1. The Proposal should be submitted on or before the deadline for this purpose, on a company letterhead, signed by an authorized representative and include the contact details of the Bidder.
2. Conformity to technical specifications. **The Bidder must confirm that all items are responsive to, or exceed, the estimated requirements.**
3. The Proposal must be valid for at least 90 calendar days from the proposal submission deadline date.
4. Prices must be quoted in Ukrainian hryvnias (UAH).
5. **Prices must be quoted without the VAT.** The Buyer is exempt from taxes within the customs territory of Ukraine and shall provide a certified copy of its registration card issued by the Ministry of Economic Development and Trade of Ukraine; The Buyer shall also provide a copy of its approved procurement plan.
6. Price for each item. The price must be quoted as a total amount on an all-inclusive basis, including delivery and installation to Novooleksandrivska CC (Dnipropetrovska oblast).
7. Eligibility for participation in the tender.
  - a. To be eligible to submit a proposal in response to this RFP, the Bidder must conform to the requirements in this RFP.
  - b. The Bidder complies with the U.S. sanctions and embargo laws, including U.S. Executive Order 13224 on Terrorist Financing and U.S. laws that prohibit transactions with, and the provision of resources and support to, individuals or entities associated with terrorism. Any person or organization taking part in this tender as a bidder or a sub-contractor must certify and confirm together with submitting other documents that the person or organization is not listed on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN), and is eligible for participation in the tender. Global Communities must disqualify any offers from persons or organizations listed on the said OFAC SDN list or found not to be eligible for the participation in the tender on other grounds. Companies and persons listed on the Excluded Parties List System ([www.epls.gov](http://www.epls.gov)) are not eligible for receiving funds.
8. The Buyer reserves the right to accept or reject any proposal, and to cancel the tender, reject all proposals at any time prior to the award without assuming any liability and without the duty to inform Bidders about reasons for Global Communities' actions. In this case, **the Buyer shall not be liable to the Applicant or the Applicants or bear any obligation to inform the Applicant or Applicants of the reasons for such Program actions.**

9. This RFP may be modified by means of amendments. Copies of amendments shall be issued to all Bidders.
10. Any order of services to be made on the basis of this Request for Proposal shall be subject to Global Communities General Terms and Conditions of Goods and Service Procurement Contracts.

**11. The Buyer will not send any notices to Bidders with confirmation about proposals received. The Buyer will not send any notices to unsuccessful Bidders.**

**B. Evaluation Criteria**

Proposals will be evaluated in accordance with criteria listed below. First, the Buyer will evaluate proposals for meeting obligatory criteria to determine conformity to the requirements. While evaluating the proposal, the Buyer may seek additional information from any source it considers appropriate to obtain or confirm information about the Bidder’s proposal.

Following is an illustrative example of the criteria that might apply to evaluate proposals/bids.

1. Conformity to the order list specification	Acceptable/Unacceptable
2. Validity of the proposal for 90 calendar days	Acceptable/Unacceptable
3. VAT exemption	Acceptable/Unacceptable
4. Eligibility for taking part in this RFP	Acceptable/Unacceptable
5. Warranty (not less than 12 months)	Acceptable/Unacceptable
6. Delivery no longer than within 60 business days after signing of an agreement	Acceptable/Unacceptable
<b>7. Price</b>	<b>60 points</b>
<b>8. Quality of proposal (compliance of the specification with the requirements set, availability of certification of the equipment proposed)</b>	<b>30 points</b>
<b>9. Payment terms*</b>	<b>10 points</b>

\* The proposed payment terms will be evaluated according to the following methodology, where the maximum number of points (10) is received by the proposal submitted by bidder who agrees to 100% post-payment within 30 calendar days after delivery; 5 points – prepayment up to 25%; 0 points - prepayment more than 25%.

All clarification requests shall be sent in writing to the addresses specified hereinabove by **12:00 pm on December 18, 2019**, at the latest. Please refrain from personal visits and phone calls. Any information provided to one Bidder with regard to this RFP will be made available to all Bidders.

Sincerely,

Global Communities  
“Decentralization Offering Better Results and Efficiency” International Technical Assistance Program  
USAID DOBRE



**Annex A Proposal Requirements**

**1. Please confirm next mandatory requirements:**

- |                                                                                     |                         |
|-------------------------------------------------------------------------------------|-------------------------|
| 2. Conformity to the order list specification                                       | Acceptable/Unacceptable |
| 3. Validity of the proposal for 90 calendar days                                    | Acceptable/Unacceptable |
| 4. VAT exemption                                                                    | Acceptable/Unacceptable |
| 5. Eligibility for taking part in this RFP                                          | Acceptable/Unacceptable |
| 6. Warranty (not less than 12 months)                                               | Acceptable/Unacceptable |
| 7. Delivery no longer than within<br>60 business days after signing of an agreement | Acceptable/Unacceptable |





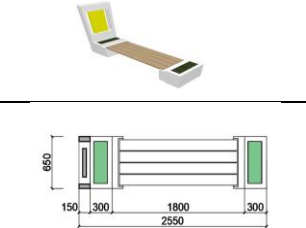

**Please specify delivery date and payment terms**

**8. General information**

**Please fill the table with general information**




Company name:			
Code for Uniform State Register of Enterprises and Organizations (for legal entities) or Registration number of taxpayer's account (for private entrepreneur)			
Address:	Postal code:	City:	Country:
P. O. Box and mailing address			
Phone number:			
E-mail:			





**Annex B.1: Specification. Furniture and outdoor equipment.**






Items	Images*	Unit of measure	Quantity
<p>1) Park Bench - a modern ergonomic bench made of eco-friendly materials, designed to house key design or natural sites. Size - 700 x 2500 x 450. Materials: architectural concrete, wood (pine, spruce, oak, walnut), covered with weather resistant varnish.</p>		pcs	10
<p>2) Tent construction - consists of hexagon frame and awning made of PVC material. The size of the tent is 8 meters by far points. Weight about - 120kg. Tent qualities: Does not leak, seams are soldered. Resistant to wind loads up to 16 meters per second. Collection time 40-60 minutes. It is completed with 3 bags for storage and transportation. Installation instructions. The tent is equipped with protective pcors opaque on zippers. The tent frame is made of durable steel. Powder coating. The awning is made of PVC fabrics, high density and durability.</p>		pcs	1
<p>3) Folding Chair: Dimensions (Height / Depth / Width): 830 x 400 x 430 mm. Color: wenge / colorless.</p>		pcs	30
<p>4) Table: Dimensions: W 80 x L 160 cm, Height. 76 cm. Material: laminated, veneered plate. Color: oak, matt.</p>		pcs	4
<p>5) High-tech bench made of environmentally friendly materials. Bench Equipped:  - information screen (plane for ads);  - free Wi-Fi hotspot;  - USB ports for recharging mobile devices.  The overall dimensions are shown on the blueprint.</p>		pcs	4
<p>6) Bicycle parking.  Features: Length: 2.5 m, for five sections.</p>		pcs	2

\* The images are provided for information only, the proposals should contain similar or equivalent items.


**Annex B.2: Specification. Sport equipment (bicycles and accessories).**

Items	Images*	Unit of measure	Quantity
<p>1. <b>Mountain bike big L (for 172.5-185cm) "Polygon Premier 4, (2019)" or equivalent.</b> Features: year of production - (2018/19), frame - ALUTECH XC SPORT 27.5 " &amp; 29". Front fork: SUNTOUR XCM, 120MM (27.5 ") / 100MM (29") TRAVEL. Shift lever: SHIMANO ST-EF505 3X8 SPEED. Front switch: SHIMANO FD-M313 ALTUS. Rear switch: SHIMANO RD-M360 ACERA. Front brake: SHIMANO BR-M315 HYDRAULIC DISC BRAKE. Rear brake: SHIMANO BR-M315 HYDRAULIC DISC BRAKE. Braking lever: SHIMANO ST-EF505 HYDRAULIC DISC BRAKE. Pedals: ALLOY CAGE W / REFLECTOR. Connecting Rod System: SHIMANO FC-TY301 42/34 / 24T. Carriage: CARTRIDGE BB. Chain: KMC Z-7 8-SPEED. Star Cassette: SHIMANO ALTUS CS-HG31 8-SPEED 11-32T. Wheel: ARAYA DM650 (27.5 ") / DS700 (29") RIMS W / SHIMANO TX505 HUBS. Bus: TRAX 27.5 "X2.10" / 29 "X2.10". ENTITY saddle. Reinforcements: ENTITY SPORT, 15MM OFFSET, 27.2MMX350MM. Removed steering wheel: ENTITY OE, ALLOY E: 50MM BB: 31.8MM. Steering wheel: ENTITY OE, ALLOY W: 760MM R: 12MM BB: 31.8MM. Steering column: ZS 44 / 28.6 ZS 44/30. Sealant in wheels. 5 year warranty.</p>		pcs	4
<p>2. <b>Mountain M Mountain Bike (for 152.5-165cm) "Polygon Premier 4, (2019)" or equivalent.</b> Features: Production Year - (2018/19), Frame: ALUTECH XC SPORT 27.5 " &amp; 29". Front fork: SUNTOUR XCM, 120MM (27.5 ") / 100MM (29") TRAVEL. Shift lever: SHIMANO ST-EF505 3X8 SPEED. Front switch: SHIMANO FD-M313 ALTUS. Rear switch: SHIMANO RD-M360 ACERA. Front brake: SHIMANO BR-M315 HYDRAULIC DISC BRAKE. Rear brake: SHIMANO BR-M315 HYDRAULIC DISC BRAKE. Braking lever: SHIMANO ST-EF505 HYDRAULIC DISC BRAKE. Pedals: ALLOY CAGE W / REFLECTOR. Connecting Rod System: SHIMANO FC-TY301 42/34 / 24T. Carriage: CARTRIDGE BB. Chain: KMC Z-7 8-SPEED. Star Cassette: SHIMANO ALTUS CS-HG31 8-SPEED 11-32T. Wheel: ARAYA DM650 (27.5 ") / DS700 (29") RIMS W / SHIMANO TX505 HUBS. Bus: TRAX 27.5 "X2.10" / 29 "X2.10". ENTITY saddle. Reinforcements: ENTITY SPORT, 15MM OFFSET, 27.2MMX350MM. Removed steering wheel: ENTITY OE, ALLOY E: 50MM BB: 31.8MM. Steering wheel: ENTITY OE, ALLOY W: 760MM R: 12MM BB: 31.8MM. Steering column: ZS 44 / 28.6 ZS 44/30. Sealant in wheels. 5 year warranty.</p>		pcs	2
<p>3. <b>Mountain Bike Huge XL (for 182.5-195cm) "Polygon Premier 4, (2019)" or equivalent.</b> Features: Production year - (2018/19). Frame - ALUTECH XC SPORT 27.5 " &amp; 29". Front fork: SUNTOUR XCM, 120MM (27.5 ") / 100MM (29") TRAVEL. Shift lever: SHIMANO ST-EF505 3X8 SPEED. Front switch: SHIMANO FD-M313 ALTUS. Rear switch: SHIMANO RD-M360 ACERA. Front brake: SHIMANO BR-M315 HYDRAULIC DISC BRAKE. Rear brake: SHIMANO BR-M315 HYDRAULIC DISC BRAKE. Braking lever: SHIMANO ST-EF505 HYDRAULIC DISC BRAKE. Pedals: ALLOY CAGE W / REFLECTOR. Connecting Rod System: SHIMANO FC-TY301 42/34 / 24T. Carriage: CARTRIDGE BB. Chain: KMC Z-7 8-SPEED. Star Cassette: SHIMANO ALTUS CS-HG31 8-SPEED 11-32T. Wheel: ARAYA DM650 (27.5 ") / DS700 (29") RIMS W / SHIMANO TX505 HUBS. Bus: TRAX 27.5 "X2.10" / 29 "X2.10". ENTITY saddle. Reinforcements: ENTITY SPORT,</p>		pcs	2

<p>15MM OFFSET, 27.2MMX350MM. Removed steering wheel: ENTITY OE, ALLOY E: 50MM BB: 31.8MM. Steering wheel: ENTITY OE, ALLOY W: 760MM R: 12MM BB: 31.8MM. Steering column: ZS 44 / 28.6 ZS 44/30. Sealant in wheels. 5 year warranty.</p>			
<p><b>4. City bike (for 150-185cm) "Polygon Urbano 3, (2019)" or equivalent.</b> Features: frame - AL6 FOLDABLE. Front fork: HI-TEN STEEL RIGID FORK. Switch lever: SHIMANO TOURNEY SL-RS25. Rear switch: SHIMANO TOURNEY RD-FT35. Front brake: ALLOY V-BRAKE. Rear brake: ALLOY V-BRAKE. Braking lever: TEKTRO CL-330TS. Pedals: VP COMPONENT VP-113, FOLDABLE. Connecting rod system: ALLOY CRANK 52T, 170MM. Carriage: STEEL BB. Chain: KMC HV-500. Star cassette: SHIMANO TOURNEY MF-TZ21, 14-28T. Wheel: DOUBLE WALL RIMS WITH ALLOY HUB. Bus: KENDA K-154, 20 "X1.75". Saddle: POLYGON SADDLE, STEEL RAIL. Reinforcements: ALLOY, 34.9X580MM. Removed steering wheel: QR FIX SLOT, ALLOY. Handlebar: ALLOY, 560MM. Steering Column: INTERNAL CAGED BEARING ID: 44MM. Sealant in wheels. 5 year warranty.</p>		<p>pcs</p>	<p>2</p>
<p><b>5. City bike (for 150-180cm) "Sierra Lite TSC 2019" or equivalent.</b> Features: Frame - AL6 CITY, 10X135MM. Front fork: HI-TEN STEEL RIGID FORK. Shift lever: SHIMANO TOURNEY SL-RS25. Rear switch: SHIMANO TOURNEY RD-TZ31. Front brake: ALLOY, V-BRAKE. Rear brake: ALLOY, V-BRAKE. Braking lever: ALLOY LEVER. Pedals: PLASTIC PEDAL. Connecting rod system: STEEL CRANK 36T, 165MM. Carriage: STEEL BB. Chain: YABAN D50. Star cassette: SHIMANO TOURNEY MF-TZ21, 14-28T. Wheel: SINGLE WALL RIMS WITH STEEL HUB. Bus: DELI TIRES, 26 "X1.375". Saddle: SADDLE SIERRA „STEEL RAIL. Reinforcements: ALLOY, 27.2X300MM. Removed steering wheel: ALLOY, 80MM. Steering wheel: STEEL, 610MM. Steering Column: EXTERNAL THREADED. BIKE TYPE - Citybike / Comfort, Road. Sealant in wheels. 5 year warranty.</p>		<p>pcs</p>	<p>2</p>
<p><b>6. Mountain bike (for 165-175cm) "POLYGON PATH 2 2019" or equivalent.</b> Features: Frame - AL6 PAVEMENT, 10X135MM O.L.D. Front fork: ALUTECH ALLOY RIGID FORK. Shift lever: SHIMANO TOURNEY ST-TX800. Front switch: SHIMANO FD-TY710. Rear switch: SHIMANO ALTUS RD-M310. Front brake: TEKTRO MD-M280, MECHANICAL DISC BRAKE. Rear brake: TEKTRO MD-M280, MECHANICAL DISC BRAKE. Braking lever: SHIMANO TOURNEY ST-TX800. Pedals: ALLOY STANDARD PEDAL. Connecting rod system: ALLOY CRANK 48X38X28T, 170MM. Carriage: CARTRIDGE BEARING. Chain: KMC Z-7. Star cassette: SHIMANO CS-HG31, 11-32T. Wheel: ALLOY DOUBLE WALL RIMS WITH ALLOY HUBS. Bus: VEE SPEEDSTER, 700X40C. Saddle: ENTITY SADDLE, STEEL RAIL. Reinforcements: ENTITY SPORT, ALLOY, 27.2X350MM. Steering wheel removed: ENTITY OE, ALLOY, 80MM (43-47), 100MM (50-56). Steering wheel: ENTITY OE, ALLOY, 700MM. Steering Column: POLYGON INTERNAL CAGED BEARING ID: 44MM. Sealant in wheels. 5 year warranty.</p>		<p>pcs</p>	<p>2</p>
<p><b>7. Mountain bike (for 175-185cm) "POLYGON PATH 3 2019" or equivalent.</b> Features: Frame - ALUTECH ALLOY SPEED UTILITY NEXUS. Steering column: POLYGON INTERNAL CAGED BEARING. Handlebar: ALLOY, 680MM. Saddle: SELLE ROYAL SETA S1, STEEL RAIL. Connectors, system: LASCO 42T, ALLOY CRANK, 170MM. Spokes: Stainless Steel Spokes. Brakes: Alloy V-Brake.</p>		<p>pcs</p>	<p>2</p>


<p>Brake handles: TEKTRON RX-10. Chain: KMC Z-610RB. Plug: ALX Alloy Rigid Fork. Steering Takeaway: ALLOY, 90MM (43), 110MM (50). Front Wheel Bushing: ALLOY, 9X100MM. Rear Wheel Bushing: SHIMANO NEXUS SG-3R40. Rim: RIGIDA DP-2000, DOUBLE WALL. Tires: Schwalbe Citizen, 700x35C. Coins: SHIMANO NEXUS SL-3S41E. Cartridge: SHIMANO NEXUS 16T. Carriage: Catridge Bearing Gray. Recliner: Alloy, 27.2x350mm. Pedals: VP COMPONENTS VP-615, ALLOY. Sealant in wheels. 5 year warranty.</p>			
<p><b>8. Bicycle for children (6 years) "Trek-2019 Precaliber 20 SS" or equivalent.</b> Features: Frame - Alpha Aluminum (wheel size 20 "). Plug: Dialed 20 ", steel. Bushes: Steel, rear with foot brake. Rims: 20 " aluminum, 32 holes. Tires: Bontrager Dialed, 20 " x1.80 " Rods: Trek Dialed - adjustable in length 120-140 mm, 32 teeth. Cartridge: 19T. Chain: HV410. Brakes: Alloy Dialed V-brake Saddle: Dialed 20 " with softening inserts. Seat seat: Steel, 27.2 mm. Handlebar: Bontrager Dialed, 90 mm lift. Flu: Dialed, Kraton. Takeaway: Dialed alloy, 25.4 mm, 15 °. Steering Column: 1-1 / 8 " Threaded, Semi-Integrated, Bulk Bearing. Weight: 11.02 kg. Load weight limit: 36 kg (including weight of bicycle, rider and luggage). Frame warranty: 36 months.</p>		<p>pcs</p>	<p>2</p>
<p><b>9. Bicycle teenager (9-14 years) "Trek-2019 Precaliber 20 SS" or equivalent.</b> Features: Frame: Alpha Silver Aluminum (wheel size 24 "). Fork: Dialed under 24 колe wheels made of high quality Hi-ten steel. Bushes: Steel Rims: 24 лю aluminum, 32 holes. Tires: Bontrager XR1, 24 " x1.85 ". Shippers: Shimano Tourney 7 high-speed. Rear switch: Shimano Tourney TY300 7 speeds. Carriage: BSA on ball bearings. Cartridge: 7 speeds, 14-28. Brakes: Alloy Dialed. Saddle: Dialed 24 ". Reinforcement bag: Steel, 27.2 mm. Handlebar: Bontrager Dialed, 15 mm lift. Flu: Dialed, Kraton. Takeaway: Bontrager alloy, 25.4 mm, 15 °. Steering Column: 1-1 / 8 " Threaded, Semi-Integrated, Bulk Bearing. Weight: 11.39 kg. Load weight limit: 77 kg (including weight of bicycle, rider and luggage). Frame warranty: 36 months. Accessories warranty: 12 months.</p>		<p>pcs</p>	<p>2</p>
<p><b>10. Helmet protective bicycle for children.</b> Features: Sheath Attachment Technology: Out-Mold. Invoice: glossy. Ventilation: 14 holes. Adjustment: DialRing. Size: S / M (51-54 cm). Color: green. Weight: 260 grams. Features: Mosquito net in the front holes. Convenient antibacterial substrate. Lighting elements.</p>		<p>pcs</p>	<p>2</p>
<p><b>11. Bicycle protective helmet for adults.</b> Features: Manufacturing Technology: Out-Mold. Ventilation: 25 holes. Invoice: matt. Color: white / black / gray. Size: L (58-61 cm). Weight: 250 g. Features: Adjustable clasp fits the helmet on the head and holds the helmet securely in place. 25 vents provide excellent ventilation to help regulate the temperature under the helmet. Convenient lining provides comfortable fit, absorbs moisture and is easy to remove for washing.</p>		<p>pcs</p>	<p>18</p>
<p><b>12. A bicycle lock.</b> Features: Length: 75 cm. Weight: 485 g. Thickness: 5 mm. Number card: no. Keyless lock: yes. Dirt protection: yes. The presence of a code password.</p>		<p>pcs</p>	<p>20</p>



<p><b>13. Baby chair Sierra Lite TSC 2019 or equivalent.</b>          Features: Clamp mounting system provides mounting of a child seat on a bicycle rack between 120 and 175 mm wide. For added safety, the locking strap is supplied with the seats of this mounting system, which is secured to the seat tube of the frame and prevents the chair from sliding off the trunk. It is designed for a maximum load of children weighing more than 22 kg.</p>		<p>pcs</p>	<p>2</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------	------------	----------

**\* The images are provided for information only, the proposals should contain similar or equivalent items.**

**Annex B.3: Modular mobile bike rental (container).**

Items	Images*	Unit of measure	Quantity
<p>1. Modular mobile bike rental (container). The specifications and dimensions are given in Annex 1.</p>		<p>pcs</p>	<p>2</p>

**\* The images are provided for information only, the proposals should contain similar or equivalent items**

**Annex C.1: Detailed Budget. Furniture and outdoor equipment.**

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

**Annex C.2: Detailed Budget. Sport equipment (bicycles and accessories).**

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

**Annex C.3: Detailed Budget. Modular mobile bike rental (container).**

No.	Goods/Service Item	Quantity	Terms of Delivery (business days)	Warranty (months)	Price in Hryvnia (UAH, without VAT)	Total, in Hryvnia (UAH, without VAT)
1.						
2.						

Signature:

Seal

Date: