

REQUEST FOR QUOTATION RFQ Number 438

Date: December 29, 2020

From	To
Cooperative Housing Foundation doing business as Global Communities	Prospective Suppliers

Special Instructions	Delivery Terms
All quotations must be submitted on company letterhead, must include Supplier's legal address, must be stamped, and must be valid for no less than 180 calendar days.	DAP Arbuzynska CC, 18 Central square, Arbuzynskyi district, Arbuzynka settlement, Mykolaivska oblast, 55300

Quotation Submission Date:	Submit Quotation to:	Terms of Payment:
No later than 12:00 local Kyiv time January 14, 2021	Email: dobreprocurement@globalcommunities.org	100% upon delivery and acceptance

I. STATEMENT OF WORK

A. Required Items

Description/Technical Specifications

Global Communities is looking for a reliable Supplier to supply a trade pavilion and booths for Arbuzynska CC (Mykolaivska oblast) in accordance with the requirements set out in Annex A.

Quantity: modular trade pavilion - 1 piece;
wooden trade booths - 4 pieces.

II. INSTRUCTIONS TO THE PROSPECTIVE SUPPLIER

A. Form of Quotation

Your quotation must specify and include confirmation of the following:

1. Annex A – Requirements Table – Completed and submitted.
2. Annex B – Bidder Evidence of Responsibility – Completed, signed and submitted.
3. Adherence to Technical Specifications. Bidder shall confirm on Annex A whether the items meet or exceed the required requirements of the technical specification, design and estimate documentation.
4. Ocean Shipment – Bidder must specify on Annex A whether U.S. flag carrier is available for shipment of items. Bidder must quote the cost of a U.S. flag carrier where such service is available. USAID will not grant a Determination of Non-Availability where U.S. flag service is available.
5. Country of Manufacture – Bidder must specify on Annex A the country of manufacture of the items.
6. Source of Items – Bidder must specify on Annex A the country where the items are located and available for purchase.

7. Nationality of Bidder. Bidder must specify on Annex A that it is legally registered for business in a Geographic Code 110 or 937 Country, and provide a valid business, employer or tax identification document that demonstrates this.
8. After-Sales Service – Bidder must specify on Annex A the name and location of an authorized after-sales service center for the items.
9. Quotation Validity – Bidder must specify on Annex A quotation validity of no less than 180 calendar days.
10. Bidder Eligibility – must be eligible to participate per E.7 of this RFQ
11. Price for each item. Price for the goods must be stated UAH currency Note: Price should be without VAT. The Buyer is exempt from taxes within the customs territory of Ukraine.
12. Delivery Schedule – Bidder must specify when items will be delivered at named destination.
13. Warranty Terms – Bidder must specify the warranty period for each item.

B. Evaluation Factors

Quotations will be evaluated as described below. Global Communities shall first evaluate mandatory factors on Acceptable/Not Acceptable basis to determine whether they meet the stated requirements. The quotation that passes all mandatory requirements and earns the most points out of 100 will be determined to offer the best value to Global Communities and USAID. In conducting its evaluation, Global Communities may seek information from any source it deems appropriate to obtain or validate information regarding the Supplier’s quotation.

1. Adherence to Technical Specifications	Acceptable/Not Acceptable
2. Source of Items per A.6 above	Acceptable/Not Acceptable
3. Nationality of Bidder per A.7 above	Acceptable/Not Acceptable
4. Quotation valid for no less than 180 calendar days	Acceptable/Not Acceptable
5. Eligible to Participate per E.7 below	Acceptable/Not Acceptable
6. Delivery schedule – May 2021	Acceptable/Not Acceptable
7. Price*	60 points
8. Warranty (no less 12 months)	10 points
9. Previous experience in implementing similar projects (documented)	20 points
10. Payment terms**	10 points

*The formula for evaluating price is as follows:

$S = (60 \times LP) / OP$, where “S” is the score, “LP” is the lowest price, and “OP” is the offered price under consideration.

** The proposed payment terms will be evaluated according to the following methodology, where the maximum number of points (10) is received by the proposal submitted by bidder who agrees to 100% post-payment within 30 calendar days after delivery; 5 points – prepayment up to 25%; 0 points - prepayment more than 25%.

C. Questions on this RFQ

Questions should be sent by **no later than 12:00 local Kyiv time, January 12, 2021** via email to: dobreprocurement@globalcommunities.org. Any information given to one Bidder concerning this RFQ will be furnished to all Bidders as an amendment to this RFQ.

D. Contract Award

The Bidders should submit its best offer initially as Global Communities intends to evaluate quotations using the evaluation factors listed above and make an award without discussions. However, Global Communities reserves the right to conduct discussions if, following the evaluation, Global Communities deems it necessary.

E. Terms and Conditions

1. Financing of awards resulting from this RFQ will be through the U.S. Agency for International Development (USAID). Awards financed by USAID may be subject to prior approval requirements.
2. The authorized geographic code for this procurement is Code 110 and 937 which means the U.S., the independent states of former Soviet Union, and developing countries. The list of USAID-approved developing countries can be obtained from this internet address:

<http://www.usaid.gov/policy/ads/300/310maa>

3. Items must be available for purchase in Code 110 country at time of contract signing. Bidder may not import the items from a country outside of the authorized geographic code prior to contract signing for the purposes of circumventing this requirement.
4. The Bidder must be registered for business and operating in a Code 110 and 937 country.
5. Global Communities is a tax exempt organization; therefore, no taxes should be assessed on the price of the items. Tax exemption certificate is available upon request.
6. Global Communities reserves the right to accept or reject any quotation, and to cancel the bidding process and reject all quotations, at any time prior to award, without thereby incurring any liability to Bidders or any obligation to inform Bidders of the grounds for Global Communities action.
7. (a) Global Communities complies with U.S. Sanctions and Embargo laws and Regulations including Executive Order 13224 on Terrorist Financing, which effectively prohibit transactions with persons or entities that commit, threaten to commit or support terrorism. Any person or entity that participates in this bidding process, either as a prime or sub to the prime, must certify as part of the bid that he or it is not on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN) List and is eligible to participate. Global Communities shall disqualify any bid received from a person or entity that is found to be on the List or otherwise ineligible.

(b) Firms or individuals that have an active exclusion on the System for Award Management (www.sam.gov) shall not be eligible for financing and shall not be used to provide any commodities or services contemplated by this RFQ.
8. Any changes to this RFQ shall be through amendment. Copies of amendments will be furnished to all prospective Bidders.

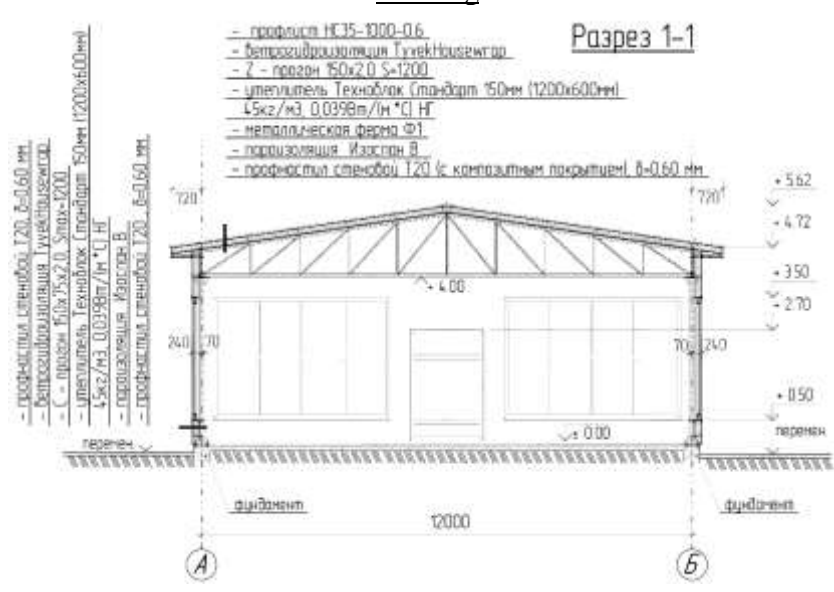
[end of RFQ]

Annex A – Specifications Table

Items: modular trade pavilion and wooden trade booths.

Quantity: modular trade pavilion - 1 piece; wooden trade booths - 4 pieces.

The amount may change if additional funds are available.

##	Name of items / performance	Q-ty
1.	<p><u>Production and installation of the covered modular pavilion in the size of 12000x15000x5620 mm from a metalwork:</u></p> <p>Walls - a professional flooring wall T20 with a composite covering b = 0,6mm; - Wind waterproofing TyvekHousewrap; - C - run 150x75x2.0; - Tuhnoblok Standard heater - 150 mm; - Vapor barrier Izospan B; - Professional flooring wall T20 with a composite covering b = 0,6mm;</p> <p>Ceiling - professional flooring HC35-1000-0.6 mm; - Wind waterproofing TyvekHousewrap; - Z - run 150x2.0; - Tuhnoblok Standard heater - 150 mm; - Metal truss F1; - Vapor barrier Izospan B; - Professional flooring wall T20 with a composite covering b = 0,6mm;</p> <p>Slots filling structures - metal-plastic structures.</p> <p style="text-align: center;"><u>Drawing</u></p>  <p style="text-align: center;">Design and estimate documentation will be provided to interested participants upon request</p>	1

Wooden trade booths:

Dimensions:

- Height - 2.2 m
- Length - 2.25 m
- Width - 2.25 m

The total area is 5.06 sq. m.

The material of the trade slaughterhouse is pine. Wood must be treated with a special fire and antifungal agent.

The framework is made of a bar of assembly 100 * 50 mm.

Floor from a rabbeted board of 35 mm, logs of 100 * 50 mm, a bar.

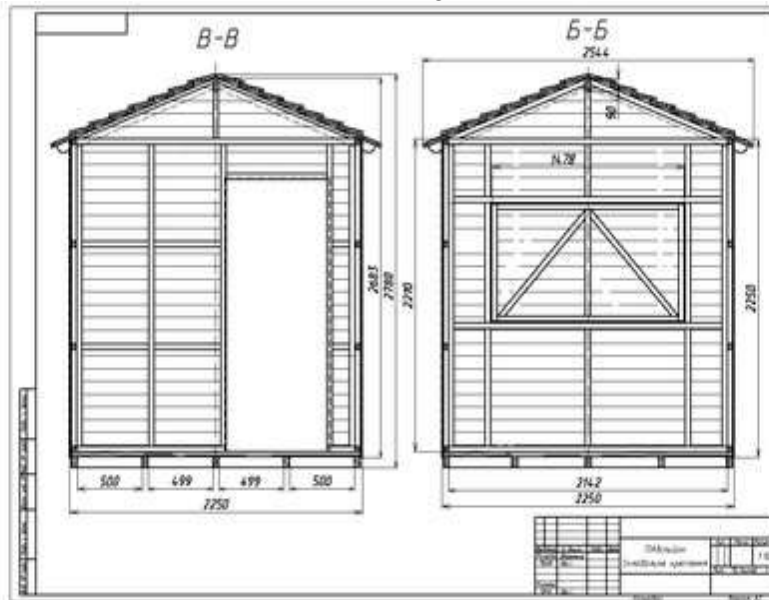
The roof is metal tile. The color is dark brown.

The case - a covering board of 100 * 20 mm, light color with allocation of texture of wood.

Entrance doors on a back wall of a slaughterhouse, fastening under the padlock.

All wooden parts are covered with two layers of ecological water varnish.

Drawing



2.

4

Requirements continues below

Other RFQ Requirements

1	Annex B	Completed, signed and submitted	
2	Ocean Shipment	State whether or not a U.S. flag carrier is available	
3	Country of Manufacture	Name the country of manufacture	
4	Source of Vehicles	Name the country where vehicles are currently located	

5	Nationality of Bidder	Name the country where bidder is registered for business	
6	After-Sales Service	Name and location of authorized after-sales service in Ukraine	
7	Quotation validity	No less than 180 days	
8	Warranty	State the warranty terms	
9	Delivery	State the number of business days for delivery	

Total cost for modular trade pavilion and wooden trade booths including delivery to the place of destination, and an installation, is: _____ UAH (excluding VAT)

Annex B – Evidence of Responsibility	Додаток Б – Положення про відповідальність
заповніть будь ласка українською або англійською мовою	
<p>1. Eligibility to Receive Award Company Name certifies that it is qualified and eligible to receive an award for the provision of describe goods or services under applicable laws and regulations of the United States and Ukraine</p>	<p>1. Право на отримання винагороди <i>Назва компанії</i> підтверджує, що вона є кваліфікованою та має право на отримання винагороди за продаж та постачання <i>вказить товари або послугу</i> згідно специфікації, наведеної у Додатку А, відповідно до чинних законів та нормативно-правових актів Сполучених Штатів та <i>України</i>.</p>
<p>2. Authorized Negotiators Company Name proposal for Project Name may be discussed with any of the following individuals. These individuals are authorized to represent Company Name in negotiation of this offer in response to this RFQ.</p>	<p>2. Уповноважені учасники переговорів Пропозиція <i>назва компанії</i> для <i>назва проекту</i> може обговорюватися з будь-ким із учасників переговорів. Ці особи мають повноваження представляти <i>назва компанії</i> під час переговорів щодо цієї пропозиції у відповідності до цього Запиту цінової пропозиції.</p>
<p>List Names of Authorized signatories</p> <p>Address Telephone/Fax Email address</p>	<p>Список уповноважених підписантів</p> <p>Адреса Телефон / факс Адреса електронної пошти</p>
<p>3. Adequate Financial Resources Company Name has adequate financial resources to implement this Contract.</p>	<p>3. Належні фінансові ресурси <i>Назва компанії</i> має належні фінансові ресурси для реалізації цього Договору.</p>
<p>4. Ability to Comply Company Name is able to comply with proposed contract terms and delivery schedule having taken into consideration all existing business commitments, <i>commercial</i> as well as governmental.</p>	<p>4. Спроможність дотримуватися зобов'язань <i>Назва компанії</i> спроможна дотримуватися запропонованих умов договору та графіку доставки, беручи до уваги всі існуючі ділові зобов'язання, як комерційні, так і державні.</p>
<p>5. Record of Performance, Integrity and Business Ethics Company Name certifies that Company Name and/or any of its Principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any donor agency; and have not, within a three-year period preceding this proposal, been convicted of or had a judgment rendered against them for commission of fraud or a criminal offense; and have not, within a three-year period preceding this proposal, had one or more contracts terminated for default by any donor agency.</p>	<p>5. Звітування результатів, цілісності та ділової етики <i>Назва компанії</i> підтверджує, що <i>назва компанії</i> та / або будь-хто із уповноважених осіб на даний момент не є забороненими, призупиненими та не пропонуються до заборони, або не є неприйнятними для укладання договорів з будь-якими донорськими агенціями; і протягом трирічного періоду до цієї пропозиції, не були засуджені або мали вирок за вчинення шахрайства чи кримінального правопорушення; і протягом трирічного періоду до цієї пропозиції, не мали жодного контракту, який був припинений за невиконання зобов'язань будь-якою донорською агенцією.</p>
<p>6. Certification Regarding Terrorism Financing Company Name certifies that it is not on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN) List and is eligible to participate in this solicitation.</p>	<p>6. Засвідчення щодо непричетності до фінансування тероризму <i>Назва компанії</i> підтверджує, що вона не належить до Списку Управління з контролю за іноземними активами Казначейства США (OFAC) та Громадян особливих категорій і заборонених осіб (SDN).</p>

<p>7. Organization, Experience, Accounting and Operational Controls, and Technical Skills Company Name has the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them.</p>	<p>7. Організація, досвід, облік та оперативний контроль, а також технічні навички <i>Назва компанії</i> має необхідну організацію, досвід, бухгалтерський і оперативний контроль, а також технічні навички або можливість їх отримання.</p>
<p>8. Equipment and Facilities Company Name has the necessary production, construction, and technical equipment and facilities, or the ability to obtain them.</p>	<p>8. Обладнання та оснащеність <i>Назва компанії</i> має необхідну виробничу, будівельну та технічну оснащеність та засоби, або можливість їх отримання</p>
<p>By signature hereon, the Bidder certifies that these statements are accurate, current, and complete.</p> <p>Date: _____</p> <p>Name: _____</p> <p>Signature: _____</p>	<p>Підписуючи цей документ, Учасник тендера засвідчує, що ці заяви є точними, актуальними та повними.</p> <p>Дата: _____</p> <p>Ім'я: _____</p> <p>Підпис: _____</p>