

# Mental Health and Psychosocial Support Adviser- Terms of Reference

**Position:** Mental Health and Psychosocial Support Adviser (MHPSS)

**Location:** This role is primarily based in Ukraine but Crown Agents will try to accommodate individual circumstances where possible.

**Background:**

## About Crown Agents

Crown Agents is a high impact social enterprise passionate about transforming the future for millions of people. Since our creation in 1833 we have worked across the globe to improve public services and drive economic growth. Our expertise is finding new solutions to difficult problems for clients in the areas of health, governance, economic growth, humanitarian action, and supply chain services. We work with and train leaders at local, national and international level to achieve lasting change drawing on our insight and experience.

## The UBS Optimus Foundation Children's Resilience Fund

The Children's Resilience Fund is a Crown Agents International Development partnership with UBS Optimus Foundation established to meet the continued emerging needs of the people of Ukraine following the Russian invasion on the 24<sup>th</sup> February 2022. Created as a recognition of the need to develop a flexible and adaptive fund to ensure civilian-led operations on the ground, the aim is to support Civil Society Organisations (CSOs) in Ukraine to respond, scale-up, and navigate the current crisis. Together, Crown Agents and UBS Optimus Foundation propose to extend their fund management and capacity building services to roll out and deliver a fund management project to support Ukraine civil society organisations to effectively respond to the accelerating humanitarian need and establish a Fund that builds the resilience of children to withstand unpredictability.

Crown Agents uses UNICEF's definition of child protection as the prevention and response to violence, exploitation and abuse of children in all contexts. This includes reaching children who are especially vulnerable to these threats, such as those living without family care, on the streets or in situations of conflict or natural disasters.

Crown Agents also uses UNICEF's definition of children's resilience as the ability to withstand threats or shocks, or the ability to adapt to new livelihood options, in ways that preserve integrity and that do not deepen vulnerability. The resilience of a household is related to the available resources (e.g. financial, assets, human capital, social resources etc.) and household's ability to use these resources (e.g. access to markets, access to public services and social protection).

Crown Agents is looking to fund several Ukrainian civil society organisations to carry out projects which support the objectives of the fund. Each project is expected to take place over a maximum of 6 months, with the possibility of extension, a grant amount between minimum £20,000 and maximum £75,000 per project.

## Scope of Work

### Main responsibilities

#### *Technical Leadership (60%)*

- Liaise with CAID project management unit, and MEL unit to unify project efforts in MHPSS.
- Build and/or maintain relationships with departments of health, entities of the Ministry of Health, education institutions, MHPSS experts, other international organisations, etc.
- Oversee technical capacity building among project staff and community-based partners.
- Develop and lead innovations in MHPSS programming by using multi-disciplinary approaches

- Coordinate with CAID Ukraine and CAID Crisis Response and Recovery Unit staff and other international offices to incorporate and share MHPSS resources and learning.
- Review program data and make appropriate programmatic pivots to meet goals and fill service gaps.
- Develop manuscripts, presentations, and other knowledge sharing products promoting findings, lessons learned, and knowledge gained via MHPSS programming for multi-phase project development.

#### *Project management (40%)*

- Oversee MHPSS specific workplan with CSO partners and coordinate with other international organisations, Protection cluster, Child Protection cluster and Ukraine Ministry of Health
- Monitor deliverables completed by the partners MHPSS team, CAID MEL unit
- Lead reporting on ad hoc requests related to areas of technical expertise and leadership across the project CSOs as needed.
- Ensure MHPSS efforts are delivered on time, within scope and on budget
- Facilitate collaboration and a supportive environment with the partner and other project staff
- Mainstream conflict sensitivity and 'do-no-harm' approaches.
- Other duties as assigned

#### Experience and abilities for the position

- Advanced degree in social work, psychology, public health, or related field. Formal training in counselling, self-care, self-compassion, and other relevant MHPSS disciplines preferred.
- 8+ years' experience in management or technical implementation of MHPSS initiatives or other health projects in Ukraine
- Knowledge and understanding of the Ukraine context.
- Exceptional skills with Microsoft Excel, Word, and PowerPoint.
- Experience with international donor-funded projects
- Excellent presentation skills.
- Well-developed written and oral communication skills in Ukrainian and English.
- Ability to travel as necessary.
- 6 month consultancy contract, with the possibility of extension (50+ days)

#### **Other Obligations**

The nature of Crown Agents' engagement in Ukraine means that information and discussion essential to the engagement may be highly sensitive, both commercially and operationally. All personnel employed on this programme have a commitment to maintain the highest standards of confidentiality, behaviour and performance. This includes full compliance with all the requirements of their personal contracts as well as those defined in the programme Staff Handbook.

#### **Deadline for Submission**

This is an urgent recruitment, and we will therefore review CVs on a rolling basis.

Ukrainian nationals are strongly encouraged to apply.

This job posting summarises the main duties of the job. It neither prescribes nor restricts the exact tasks that may be assigned to carry out these duties. This document should not be construed in any way to represent a contract of employment. Management reserves the right to review and revise this document at any time.